

**MINUTES OF XXXVIII BOARD OF MANAGEMENT MEETING  
OF THE NORTHCAP UNIVERSITY  
HELD ON 29<sup>TH</sup> AUGUST 2023 (TUESDAY) AT 11:30 A.M**

The following members attended the XXXVIII Meeting of the Board of Management on Tuesday, 29<sup>th</sup> August 2023 at 11:30 AM at The NorthCap University, Gurugram.

<b>S. No</b>	<b>Name</b>	<b>Representing</b>	<b>Designation</b>
1	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Chairperson
2	Dr. Hemant Verma Dy. Director, Higher Education Dept., Panchkula <b>(Attended Online)</b>	Official Representative of Additional Chief Secretary Higher Education Dept., Govt. of Haryana	Member
3	Mr. Shiv Saran Mehra	Governing Body Member (Nominee of Sponsoring Body)	Member
4	Dr. Z. Daulet Singh	Governing Body Member (Nominee of Sponsoring Body)	Member
5	Mrs. Kavita Mishra <b>(Leave of absence)</b>	Non-Governing Body Member (Nominee of Sponsoring Body)	Member
6	Mr. Akshay Makhija <b>(Leave of absence)</b>	Non-Governing Body Member (Nominee of Sponsoring Body)	Member
7	Mr. N. K. Dewan <b>(Leave of absence)</b>	Non-Governing Body Member (Nominee of Sponsoring Body)	Member
8	Prof. Manoj Kumar Gopaliya	Teacher of the University (Nominee of Sponsoring Body)	Member
9	Dr. Archana Sarma	Teacher of the University (Nominee of Sponsoring Body)	Member
10	Dr. Rita Chhikara	Teacher of the University (Nominee of Sponsoring Body)	Member
11	Prof. G. R. Chandrashekhar	Teacher of the University (Nominee of VC)	Member
12	Prof. Sona Vikas	Teacher of the University (Nominee of VC)	Member
13	Commodore Diwakar Tomar (Retd.)	Registrar	Member - Secretary

**MINUTES OF THE MEETING**

**WELCOME ADDRESS**

The Chairperson welcomed all members to the meeting. She specifically welcomed Dr Hemant Verma, Dy Director, Department of Higher Education, Govt. of Haryana who was attending the meeting for the first time. She thanked all the members for their continued support, and thereafter requested the Member Secretary to proceed with the agenda of the day.

Member Secretary presented the agenda items.

**ITEM No. 1: CONFIRMATION OF THE MINUTES OF THE XXXVII MEETING OF BOARD OF MANAGEMENT** held on 25 April 2023, circulated by email on 15<sup>th</sup> May 2023, enclosed as **Annexure 1**, including confirmation and progress on matters arising thereof.  
(Member Secretary)

**Action taken points** of the previous meeting held on 25 April 2023 are summarized as under:

<b>Agenda</b>	<b>Points in brief</b>	<b>Action Taken</b>
<b>Item No. 3</b>	Academic Calendar for Odd Semester AY 2023-24	<ul style="list-style-type: none"> <li>Academic calendar issued to all stakeholders on 16 June 2023 followed by amendments on 23 August 2023 (to address implications of the delay in the start of classes for the newly admitted batch of 2023).</li> <li>The NorthCap University is following a single Academic Calendar for all the batches from the current semester onwards.</li> </ul>
<b>Item No. 4</b>	Analysis of Semester Result July – Dec 2022	<ul style="list-style-type: none"> <li>Single page undertaking highlighting the implications of detention/ failure has been prepared by Dean Academics and will be virtually signed by all the students through ERP, once the roll list of newly admitted students is finalized.</li> <li>After consultations with all HoDs and Academic Advisor, Dean-Academic Affairs has prepared detailed guidelines regarding options given to the students for clearing backlog courses.</li> <li>The guidelines were circulated on 06 July 2023, and re-issued on 26 July 2023, after certain amendments. These guidelines will be effective from AY 2024-25.</li> </ul>
<b>Item No. 5</b>	Update on ODL/ OL Programmes	<ul style="list-style-type: none"> <li>Application for ODL approval has been turned down by UGC-DEB stating non availability of Approval/ NOC of Govt. of Haryana.</li> <li>Issue has been taken up with DHE, Govt. of Haryana for accord of approval/ NOC.</li> <li>Virtual inspection of the university for offering programmes in OL mode completed by UGC-DEB on 10-11 Aug 23. Approval to commence BBA and BCom programmes in OL mode accorded by UGC-DEB vide their email dated 28 Aug 2023.</li> </ul>
<b>Item No. 6</b>	Introduction of 05 New Programmes in Media and Visual Communications from AY 2023 – 24 in association with Industry Partner	<ul style="list-style-type: none"> <li>Approval of the DHE, Govt. of Haryana received on 09 Aug 23.</li> <li>Admission process on. Total enrolment as on date is 105.</li> <li>Induction activities in progress for already admitted students.</li> <li>Timetable prepared.</li> <li>ERP registration of admitted students completed.</li> <li>Resource allocation in progress.</li> </ul>
<b>Item No. 7</b>	ERP Status	<ul style="list-style-type: none"> <li>Activity Management Portal delivered.</li> <li>RDIL data capturing portal delivered.</li> <li>Stop-gap arrangement for academic activities in place.</li> <li>Work on the HRMS Module in progress.</li> </ul>

Mr. Mehra brought out that The Haryana Pvt Universities Act 2006 and its subsequent amendments prohibit the Private Univs of Haryana from offering programmes in the ODL mode, and the same was not in consonance with the NEP 2020, which aims to make quality education available to the masses at affordable prices through modern education technology, including Open and Distance learning methodology. He brought out that the UGC Distance Education Bureau has laid down stringent quality norms/ criteria for universities to meet, before they can be considered to offer courses in ODL mode. The NorthCap university meets all these criteria, being a NAAC Grade A Univ, yet it cannot get approval of the UGC-DEB, only because the Haryana Pvt Universities Act 2006 and its subsequent amendments do not permit the Private Univs of Haryana to offer programmes in the ODL mode. Whilst on one hand the Department of Higher Education, Govt. of Haryana seeks status of implementation of NEP action points from the private universities every 15 days, which includes efforts undertaken to implement ODL programmes, on the other hand it prohibits them from doing so. Mr. Mehra requested the Govt. of Haryana to reconsider this prohibitive clause, and permit the eligible private universities of Haryana to offer programmes in ODL mode so that there is parity amongst universities all across the country.

**The members took note of the above and confirmed the minutes of the 37th Board of Management meeting held on 25th April 2023.**

**ITEM No. 2: APPOINTMENT OF MR. AVDHESH MISHRA AS CHANCELLOR OF THE NORTHCAP UNIVERSITY.**

(Member Secretary)

1. The letter received from the Higher Education Department vide Memo No. 776642: DHE-120007/34/2022-UNP (5) dated 03<sup>rd</sup> August 2023 regarding the appointment of Mr. Avdhesh Mishra as Chancellor of The NorthCap University was taken on record. (Copy of Letter enclosed as **Annexure 2**)

A) While the letter approved our proposal sent vide our letter dated 19<sup>th</sup> April 2022, the date of appointment has not been mentioned in the aforesaid letter. NCU has written to the Department of Higher Education vide letter No. NCU/HG/08/11-01/2023 dated 11<sup>th</sup> August 2023 for a clarification, but no reply letter has been received to confirm the date of appointment.

B) On 13<sup>th</sup> February 2023 NCU received a letter from Director Higher Education vide Memo No. 963803 DHE-120007/7/2023-UNP (5) in response to our letter dated 19<sup>th</sup> April 2022 seeking a clarification on who is working in the position of Chancellor in the University from 21<sup>st</sup> May 2022 till date. (The final extension date of the Chancellor)

C) In response thereto, NCU had replied vide letter dated 16<sup>th</sup> February 2023 stating that pending approval of our letter dated 19<sup>th</sup> April 2022 and follow up letters dated 09<sup>th</sup> May 2022, 30<sup>th</sup> May 2022, 28<sup>th</sup> July 2022 and 21<sup>st</sup> November 2022, the current Chancellor Sh. V Daulet Singh continued to discharge the duties of Chancellor.

D) This extended term of the existing Chancellor ends on 20<sup>th</sup> May 2023. The same was intimated to Hon'ble Governor vide our letter dated 09<sup>th</sup> May 2023 with a request to confirm the appointment of new Chancellor on or before 20<sup>th</sup> May 2023.

E) Since NCU has only now received the approval letter dated 03<sup>rd</sup> August 2023 (73 days beyond the extended term of the previous Chancellor), the appointment of Mr. Avdhesh Mishra as Chancellor of The NorthCap University has become effective from 03<sup>rd</sup> August 2023 for a period of 3 years i.e. till 02<sup>nd</sup> August 2026.

All correspondence relating to the subject is attached herewith as **Annexure 3**.

In view of Mr. Avdhesh Mishra becoming the Chancellor of the university with effect from 03 Aug 2023, reconstitution of the Board of Management, Governing Body and Finance Committee of The NorthCap University became necessary, and is proposed as follows:

### **BOARD OF MANAGEMENT MEMBERS**

<b>S. No</b>	<b>Name</b>	<b>Representing</b>	<b>Designation</b>
1	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Chairperson
2	Sh. Anand Mohan Sharan, IAS	Additional Chief Secretary Higher Education Dept., Govt. of Haryana	Member
3	Mr. Shiv Saran Mehra	Governing Body Member (Nominee of Sponsoring Body)	Member
4	Dr. Z. Daulet Singh	Governing Body Member (Nominee of Sponsoring Body)	Member
5	Mrs. Kavita Mishra	Non-Governing Body Member (Nominee of Sponsoring Body)	Member
6	Mr. Akshay Makhija	Non-Governing Body Member (Nominee of Sponsoring Body)	Member
7	Mr. N. K. Dewan	Non-Governing Body Member (Nominee of Sponsoring Body)	Member
8	Prof. Manoj Kumar Gopaliya	Teacher of the University (Nominee of Sponsoring Body)	Member
9	Dr. Archana Sarma	Teacher of the University (Nominee of Sponsoring Body)	Member
10	Dr. Rita Chhikara	Teacher of the University (Nominee of Sponsoring Body)	Member
11	Prof. G. R. Chandrashekhar	Teacher of the University (Nominee of VC)	Member
12	Prof. Sona Vikas	Teacher of the University (Nominee of VC)	Member
13	Commodore Diwakar Tomar (Retd.)	Registrar	Member-Secretary

### GOVERNING BODY MEMBERS

S. No.	NAME	REPRESENTING	DESIGNATION
1.	Shri Avdhesh Mishra	Chancellor	Chairman
2.	Prof. Prem Vrat	Pro-Chancellor & Prof. of Eminence	Member
3.	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Member
4.	Shri Anand Mohan Sharan, IAS	Additional Chief Secretary Higher Education Dept. Govt. of Haryana	Member
5.	Shri Shiv Saran Mehra	Founder Member Educate India Society	Member
6.	Dr. Zorawar Daulet Singh	Founder Member Educate India Society	Member
7.	Shri Sachin Jain	Representative of Cintana Education LLC	Member
8.	Shri Rajesh Marwaha, CA	Financial Expert	Member
9.	Shri. Venkatesh Sarvasiddhi	Technical Expert	Member
10.	Commodore Diwakar Tomar NM (Retd.)	Registrar	Member-Secretary

### FINANCE COMMITTEE MEMBERS

S. No.	NAME	REPRESENTING	DESIGNATION
1.	Shri Avdhesh Mishra	Chancellor	Chairman
2.	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Member
3.	Shri Shiv Saran Mehra	Governing Body Member	Member
4.	Mr. N. K. Dewan	Governing Body Member	Member
5.	Dr Zorawar Daulet Singh	Governing Body Member	Member
6.	Shri Rajesh Marwah	Chartered Accountant	Member
7.	Ms. Kirti Singhal	Chief Finance & Accounts Officer	Member-Secretary

The member secretary requested the members of the Board of Management to approve the appointment of Mr. Avdhesh Mishra as Chancellor of the University with effect from 03 August 2023, and the re-constituted Board of Management, Governing Body and Finance Committee of the university.

**All Members of the Board of Management took note of the above and approved the same.**

**ITEM No. 3: ADMISSION UPDATE FOR THE ACADEMIC YEAR 2023-24.**

(Head Admissions)

Head Admissions updated the members on the number of students admitted till date and the plan of action for further admissions based on withdrawals / fresh admissions. **(Annexure 4)** UGC has intimated that the last date of admission for the current academic year is 30<sup>th</sup> September 2023 (with full fee refund) and 31<sup>st</sup> October 2023 (after deducting Rs. 1000/- and refunding balance fee).

The following points emerged during the discussions:

- Due to the low enrolment in B.A (Economics), the 06 enrolled students to be counselled to shift to other programme like BBA or B.Com. Mr. Mandeep and Dr. Sona Vikas to take it forward with the students.
- The issue of low admissions in BCA this year, as compared to last year, is a cause of concern. Since the subject of Maths was made compulsory at +2 level as eligibility criteria for BCA this year, the enrolments have dropped.
- Programmes with less than 10 enrolments should not be run from a financial viability point of view.
- The strict selection criteria, Interview & screening process to be continued and quality of students to be checked during admissions through a two level approach viz at the level of admission office to begin with, and then at the departmental level through a panel of faculty constituted for this purpose. Dr Zorawar stated that the number of students 'not approved' by the panel should be noted and the reasons thereof documented, so that the data can be analysed for necessary insight into the efficacy of the procedure, in due course of time.
- Mr. Mehra stated that B.Tech admissions should continue till the last day of admissions, in consultation with Dean Academics.
- Students seeking withdrawal are writing directly to the UGC without informing the University, and the UGC in turn is asking the university to immediately refund the fee. A suitable communication needs to be sent to UGC in this regard that we have not refused refund to anyone.
- The Hon'ble Vice Chancellor suggested that UI/ UX specialisation should be introduced in BCA from next year onwards to increase enrolments.
- Dean Academics brought out that there is a need to re-examine the large number of specializations that are being offered in various programmes, as the same leads to situations wherein a particular specialization has very few admissions, which in turn has associated administrative and academic repercussions. He suggested that we should offer generic programmes, and specializations therein can be incorporated later at an appropriate stage. Mr Mehra directed the Hon'ble Vice Chancellor to review the programmes in line with the NEP 2020 to incorporate flexibility and liberal approach in the matter.
- MA (English) and MA (Psychology) courses to be kept on hold as of now, and to be reviewed next year.
- Mr. Mandeep was requested to enroll students keeping batch size in mind and Dean Academics to monitor this closely.

**All members of the Board of Management took note of the above.**

#### **ITEM No. 4: ANALYSIS OF SEMESTER RESULT JANUARY – JUNE 2023**

(Dy. Dean Examination)

Dy. Dean Examination presented a comprehensive analysis of semester results January – June 2023 session, for all schools during the meeting. Copy of the same is placed at **Annexure 5**.

She brought out that SOM, CLL and BCA have percentage of all clear students below 60% in the current semester which is a matter of concern. She also highlighted that all Schools/ programmes (except M.Tech.) have percentage of all clear students below 60% till current semester. She also highlighted that BCA 4<sup>th</sup> semester has zero percentage of all clear students till current semester, which again was a matter of serious concern.

Mr. Mehra stated that a Committee needs to be constituted with all HODs and Examination Cell to understand the root cause of such poor results. The Committee to submit a report within 7 days on how to address the present situation of high failure rates, and steps required to be taken to prevent such occurrences in the future. He also stated that the committee should examine the Action Plans of the HODs on how to mitigate the high detention/ failure rates.

Mr. Mehra also stated that CLL Dept needs to be in the Committee to understand the gravity of the situation.

He also stated that the course-wise data of all the failed students' needs to be shared with the departments and students' mentors. The action plan submitted by the departments needs to be more concrete, and not generic/ broad based ones. It should also be brought to the attention of parents.

Dr. Rita Chikkara to share the plan of action being followed in CSE Dept, which has shown positive results, with other schools/ departments for their benefit.

Dy. Dean Examination to discuss the course wise failure students with concerned HODs and Hon'ble Vice Chancellor.

It was also discussed that remedial classes should be conducted for students who failed in the 're-appear' exams also, to help them clear the courses. Timetable needs to be formulated for the remedial classes. Students should be made aware that not attending these remedial classes may impact their assessments. Concerned faculty and mentors to ensure that students attend the remedial classes. The parents of such students should also be called through the respective mentors.

**All members of the Board of Management took note of the above.**

#### **ITEM No. 5: UPDATE ON INTERNATIONAL RELATIONS OFFICE (IRO)**

(Dy. Dean – International Affairs)

Dy. Dean International Affairs updated the members on the recent initiatives of the International Relations Office (**Annexure 6**). She highlighted the immersion programmes undertaken at the Arizona State University, USA, SIT Japan and Univ. of Isa Ungul, Indonesia, where students of NCU participated. She also informed the members about a forthcoming immersion program in December 2023, wherein students of the University of North Florida (UNF) will be visiting NCU.

Mr. Mehra stated that Immersion programmes at NCU need to be planned with other universities as well. In this regard, Dr. Sharda in consultation with Dr. Manoj Gopaliya, to present a plan of action on or before 16<sup>th</sup> September 2023.

Mr. Mehra also stated that a booklet needs to be prepared, bringing out all our international partnerships. Dr. Sharda to have it ready in next 15 days. The booklet should include data in a tabular form, bringing out the number of students who expressed interest in various immersion programmes, and those who finally ended up attending the same.

Mr. Mehra stated that a FAQ for International Relations Office also needs to be brought out, in hard print.

The Hon'ble Vice Chancellor stated that along with UNF, students from Queensland University Australia and SIT Japan should also be invited for the Immersion program at NCU in December 2023.

**All members of the Board of Management took note of the above and approved the same.**

#### **ITEM No. 6: CHANGES TO FEE STRUCTURE**

(Head Admissions)

Head admissions briefed the members about proposed changes in fee structure for the Academic Year 2023-24. With the permission of the Chair, he also briefed the members about changes proposed to the intakes to various programmes for the Academic Year 2023-24. **(Annexure 7)**. He pointed out that the Fee and Intake revision was undertaken to encourage more students to join the university, whilst simultaneously ensuring enrollment of good quality students.

**All members of the Board of Management took note of the above and approved the revised Fee structure and Students intake for the AY 2023-24.**

#### **ITEM No. 7: CREATION OF CENTRE FOR MEDIA AND ENTERTAINMENT (CME)**

(HOD - CSE)

Head CSE briefed the members on the functioning and responsibilities of the CME. She also briefed the members about the infrastructure, academic team, software's available and the placement opportunities for students pursuing courses in media and entertainment **(Annexure 8)**

Mr. Mehra stated that a printed booklet comprising of all information pertaining to CME should be made, and the same can be used as a promotional material.

**All members of the Board of Management took note of the above and approved the same.**



## **ITEM No. 8: DISCIPLINARY CASE – EXPULSION FROM UNIVERSITY**

(Member Secretary)

One student 21LLB074 Dhruv was involved in adopting unfair means during his major examination on 11 May 2023. Upon examination of the case, it was observed that he had earlier also resorted to cheating during exams. Being a repeat offender, the student was expelled from the University on 19 June 2023. It was brought out that due process, as per university rules and regulations, had been followed in the examination and disposal of the case.

**All members of the Board of Management took note of the above and ratified the same.**

## **ITEM No. 9: UPDATE ON LEGAL MATTERS**

(Member Secretary)

Member Secretary updated the members regarding all on-going legal cases pertaining to the University.

### **Punjab & Haryana High Court Chandigarh**

1) **CWP-22262/2012 Reservation for Haryana Domiciled students and awarding of fee concession.**

In the matter relating to Reservation for Haryana Domiciled students and awarding of fee concession, the petition has been listed as per the roster. The matter is clubbed with CWP 6229/2013 and is put as a regular matter. The case was listed for hearing on **21 July 2022**. Copy of the Interim order is enclosed as **Annexure 9**. The matter is now with the Supreme Court. The next date of hearing is not yet listed.

2) **CWP-6229/2013 Regulation of Admission & fixation of fee in Private Universities**

The University has challenged the Haryana Private Technical Education Institutions, Regulations of Admission of Fee Act 2012, as this act exercises control over admissions and fee through the Fee & Admissions Committee.

The University filed extraordinary writ jurisdiction 13602-13603 dated 07-12-2020, to stay the operation of the Haryana Private Technical Education Institution (Regulation of Admission and Fee) Act, 2012 and memo dated 12-11-2020 and 02-12-2020. This matter is also clubbed with CWP 2644 of 2021.

Last year the University had received a Memo No. 365 / A&FRC dated 07.07.2022 regarding the fixation / revision proposal for the Academic Session 2023-24, (enclosed at **Annexure 10**). Since the matter is sub judice, a reply on behalf of the University, by our legal counsel, was made to the Member Secretary of the Admission & Fee Regulatory Committee (copy enclosed at **Annexure 11**).

This year too, the University has received a similar Memo from Admission & Fee Regulatory Committee, Haryana (Memo no. 206 / A&FRC), dated: 22.03.2023, regarding schedule of submission of fee fixation / revision proposal for the academic session 2024-25, which is enclosed as **Annexure 12**.

All the details were shared with our Legal counsel, who drafted a suitable reply to the Memo dated 22 March 2023, which was then forwarded to the Admission & Fee Regulatory Committee. Copy of the letter sent is enclosed as **Annexure 13**.

## **Labour Court Gurugram**

- 3) Following case pertaining to Notice Pay is in progress in the Labour Court, Gurugram. Details of these case is given as under:

### **a) Mr. Trilok Nath, Ex Technical Staff – Non receipt of Notice Period Pay**

The individual is not eligible for notice pay, however gratuity to the individual has been paid. He was informed by Labour Officer Mr. Shushil Maan on 29.09.2020 that he should apply “Maang Patra” against the University if he is not satisfied with the reply. We have now received a letter from the Asst. Labour Commissioner, Circle 2, Gurugram, regarding “Maang Patra”. Detailed reply has been submitted to the Labour court on 27-01-2021. University has received a Notice for Appearance & Settlement of Issues from the Court of Mr. Amrit Singh (A.D.J.) Presiding Officer, Tribunal-cum-Labour Court-2, Sharam Shakti Bhawan, Near Mini Sectt., Gurugram and the Hearing was scheduled on 01.09.2021. The next date of hearing is awaited.

**All members of the Board of Management took note of the progress of the legal matters.**

## **ITEM No. 10: REPORTING MATTERS / INFORMATION POINTS**

(Member Secretary)

### **1. QS-IGauge awards**

The NorthCap University proudly received the Diamond Badge in the Overall Category and the Platinum Badge in the Engineering Category at the QS I-GAUGE awards. Prof. Rekha Vig, Professor & Dy. Dean (IQAC), received this honour on behalf of NCU. School of Law at The NorthCap University also won the Gold Badge from QS IGAUGE for Law and Legal Studies.

### **2. CSR Law Schools Survey 2023**

The School of Law at The NorthCap University has been ranked as a 'Top Eminent Law School' in India in the latest CSR Law Schools Survey 2023. The NorthCap University's School of Law has carved a remarkable path in the realm of legal education.

### **3. CSR-GHRDC Engineering Colleges Rankings 2023**

Competitive Success Review has released the GHRDC rankings for 2023 in its latest issue and The NorthCap University has once again emerged as a leader among Engineering Colleges in Haryana. The University has not just held on to its Number 1 position, but has also aced in other categories as well. The University is:

- No. 6 in Top Engineering Colleges of Super Excellence
- No. 12 in Engineering Colleges Ranked by Faculty, Research, Consultancy, EDP & Other Programmes
- No. 15 in Engineering Colleges Ranked by Placements, USP, Social Responsibility, Networking & Industry Interface

### **4. GHRDC BBA Colleges Survey 2023**

NCU's BBA Programme has been awarded 2nd Rank in Northern Region and 3rd Rank in the Category of Eminence in the recent GHRDC BBA Colleges Survey, 2023.

## **5. Training Certificate Program**

A 2-day Training Certification program was jointly organized by SOM&LS, The NorthCap University & Neofusion Creative Foundation Gurugram on 5-6 May 2023. This program was organized for teachers, counselors, psychologists and psychology students for acquiring a certification to enhance their knowledge in this very relevant area, as well as upskill themselves.

## **6. Farewell for Batch of 2023**

The NorthCap University organized farewell for the final year students of SOET, SOM and SOL on 02 May 2023. The day witnessed heart-warming performances by the Encore Musical Group & Dancescape of the University. It was an atmosphere of joy and excitement, tinged with the expected emotions of bidding farewell to college days.

## **7. MDP in Partnership with Shri Vishwakarma Skill University (SVSU)**

The School of Management and Liberal Studies at NCU, in partnership with Shri Vishwakarma Skill University, Haryana, (SVSU), conducted an engaging 2-day Management Development Programme (MDP) aimed at facilitating a smooth transition for new managers into effective leadership roles. The programme was carefully designed to focus on functional, managerial, and leadership skills necessary for success. Expert facilitators from both institutions delivered effective and engaging training sessions. From personal and interpersonal skills to group skills, all the key areas were explored. Leadership Essentials and Conflict Management, the participants got equipped with apt techniques to handle any challenges that come their way. Concepts of performance enhancement, problem solving, decision making and managing change in today's fast-paced world were all covered extensively.

## **8. Transformative FDP on “Design Thinking – A Problem-Solving Approach”- 19.07.23 to 24.07.23**

Faculty Development Programme (FDP) on 'Design Thinking - A Problem-Solving Approach' was organized by the Department of Multidisciplinary Engineering from 19th to 24th July 2023. This dynamic event brought together 47 passionate academicians from NCU and other prestigious universities across India. The FDP's mission was to empower participants with the methodologies and mindset of Design Thinking – a human-centric approach that fosters innovation and creativity.

## **9. 1-day workshop on 'The Sexual Harassment of Women at Workplace Act, 2013'**

The faculty of NCU's School of Law conducted a 1-day workshop on 'The Sexual Harassment of Women at Workplace Act, 2013' at SD Memorial School, Gurugram. Over 100 faculty and staff members attended, gaining insights into the crucial POSH Law, which aims to combat sexual harassment in workplaces worldwide. The workshop was conducted by Prof. (Dr.) Archana Sarma, Dr. Unanza Gulzar, Ms. Arushi Anthwal and Mr. Himangshu Rathee. The team addressed the participants as law experts and assisted them in understanding what qualifies as sexual harassment at the workplace and how the law redresses the same via both formal and informal redressal mechanisms as prescribed under the POSH Act.

## **10. National Workshop on "Creating a Multi-disciplinary Research Environment in HEIs" on 23 & 24 May 2023**

A two-day National Workshop on “Creating a Multi-Disciplinary Research Environment in HEIs” was held in the University on 23 and 24 May 2023. The inaugural session of the Workshop was held in the Auditorium from 10:30 AM to 11:30 AM on 23 May 2023. Dr. Pankaj Mittal, Secretary General, AIU and Dr. G.S. Bajpai, Vice Chancellor, NLU, Delhi were the Chief Guests at Inaugural and the Valedictory functions respectively.

## 11. Signing of MoU's

### (a) MoU with Seamedu

The NorthCap University signed an MoU with Seamedu - School of Expressionism, bringing together two academic powerhouses. In the esteemed presence of NCU's Pro-Chancellor Prof. Prem Vrat, Vice Chancellor Prof. Nupur Prakash, Governing Body Members Mr. Avdresh Mishra and Mr. Shiv Saran Mehra, and all heads of departments, Registrar Cmde. Diwakar Tomar NM (Retd.) signed the MoU on behalf of The NorthCap University, while Mr. Ajay Thomas COO signed it on behalf of Seamedu. This collaboration marks a significant step towards fostering innovation, creativity and excellence in education. Together, the aim is to redefine the boundaries of expression and open up new avenues of learning for the students in the form of exciting media and entertainment programmes.

### (b) MoU with University of Regina

The NorthCap University has signed an MoU with the University of Regina, Canada on 13 April 2023 and which is effective from 1 May 2023. Dr. Raman Paranjape, Associate Dean (Research and Graduate Studies), Professor, Electronic Systems and Engineering, Faculty of Engineering and Applied Science from University of Regina visited The NorthCap University to explore future collaboration opportunities and areas of mutual cooperation.

### (c) MoU with Shibaura Institute of Technology (SIT)

During a recent visit to Japan, Prof. Nupur Prakash, Hon'ble Vice Chancellor NCU, renewed the MoU signed with Shibaura Institute of Technology (芝浦工業大学) (SIT), Japan, on behalf of NCU on 30th June. Prof. Nupur Prakash met with Mr. Masato Murakami, President of SIT, Dr. Furuya Yutaka, Division of Global initiatives and Ms. Reiko Kageyama, International Programme Initiatives of SIT. Owing to this partnership, The NorthCap University students can avail:

- Semester Exchange Programme, where the admission fee and tuition fee has been waived off for UG & PG students of NCU. Additionally, a scholarship worth upto JPY 40,000 per month will be awarded to meritorious students. Deadline for the application is October 31, 2023.
- Research Exchange/Laboratory Internship programme, of 8 days upto 1 year, for B.Tech 3rd Year, M.Tech and PhD students from NCU. These programmes offer an incredible chance for the students to immerse themselves in the rich academic environment of SIT and gain invaluable international exposure.

### (d) MoU with Santa Clara University – 23.06.2023

NCU signed an MoU with Santa Clara University (SCU). The Vice Chancellor, Prof. Nupur Prakash signed the MoU on behalf of NCU in the presence of Dr. Toby Mcchesney, Vice Provost for Graduate Programs, Santa Clara University. This collaboration paves the way for exciting opportunities and unparalleled benefits for the students of NCU:

- Annual Application Fee Waivers for all applicants
- Two Annual Scholarships of US \$9000 for Applicants in Under-represented Candidates in Engineering
- Two Annual Scholarships of US \$12000 for Applicants in Business
- GRE and GMAT waived off

This MOU marks the beginning of an inspiring journey of knowledge exchange, cultural enrichment, and transformative growth between NCU and Santa Clara University.

**(e) MoU with NGO's NeoFusion Creative Foundation & Sansarino Development Foundation**

The NorthCap University has entered into Memorandums of Understanding with two NGOs, Neofusion Creative Foundation and Sansarino Development Foundation on 29.05.23. Through these MoUs, NCU's psychology students will be able to collaborate on internships, placements, and live projects and gain practical experience. Registrar NCU, Cmde. Diwakar Tomar (Retd.) signed the MOUs on behalf of NCU while Dr. Anubhooti Bhatnagar, Director, Neofusion Creative Foundation and Ms. Hena Pandey, Director, Sansarino Development Foundation represented their organisations. These MOUs are expected to increase visibility and outreach in the context of human psychology and other related areas. The partnership will prove to be fruitful in enabling joint certification courses, mentorship programmes, training sessions, capacity building sessions, research, as well as other publications.

**12. Technovation 2023**

The Final Round of TECHNOVATION 2023 was held on June 09<sup>th</sup>, 2023 at 10:30 am onwards in the conference room, The NorthCap University, Gurugram. A total of 8 shortlisted teams from the School of Engineering and Technology competed and presented their final year project for the annual “**Best Project Award**” of the university.

With pioneering vision, critical questioning, knowledge and patience, the panel of three esteemed judges from academia and industry evaluated the teams on the parameters FOCUSS (Financial Viability, Originality-Innovativeness/Newness, Customer end applicability/takers, Usefulness to Society-addresses large cross-section, Sustainability-long term/environment-friendly, Structured Approach). In the final round of TECHNOVATION 2023 judging panel has selected the following teams at 1<sup>st</sup> position, 2<sup>nd</sup> position and 3<sup>rd</sup> position as follows:

Abhinav chutani	19CVU001	Investigation of self healing geopolymer mortar: A step toward sustainable material	Mr. Lokesh Choudhary	<b>2nd Position</b>  (INR 75000 Prize to be shared in teams)
Dhruv Kumar	19CVU004			
Rishi B Mathur	19CVU013			
Aastha Verma	19ECU003	Tongue Driven Wheelchair	Dr. Pooja Sabherwal and Prof. Sharda Vashisth	
Yogesh Yadav	19ECU024			
Neha Saini	19ECU014			
Saumay Sharma	19ECU019			
Sarthak Srivastava	19CSU378	DASH - Device Automation System for Homes	Dr Rita Chhikara & Dr. Mehak Khurana	<b>3rd Position</b>  (INR 50000 Prize to be shared in teams)
Tanu Verma	19CSU320			
Yajus Gakhar	19CSU349			
Abhishek	19CSU372			
Ansh Mathur	19ECU032	Calculating Carbon Emissions of Working Computer Systems in an Organization	Dr. Vandana Khanna and Dr. Anu Tonk	

No team was found suitable for 1<sup>st</sup> position.

### **13. Students' Achievements:**

- (a) 21CSU183 Ashutosh Gairola from CSE Department won the 'Stage 1 Essay Writing Competition under the Model G20 Initiative'. His remarkable essay on the theme of "Circular Economy and Lifestyle for Environment" stood out in the North Zone, earning him a well-deserved prize of INR. 5,000.
- (b) 22CSU216 Ankit Das, an NCU student, participated in the ASU Summer Experience on Sustainable and Innovative Solutions 2023 from 19th June - 30th June, 2023. Joining a diverse group of students from across the globe, Ankit immersed himself in the vibrant atmosphere of the stunning campus of Arizona State University, USA. He engaged in enriching lectures, lived on campus and embraced the true essence of student life in the US. While the exploration of sustainable solutions during this programme could possibly shape the trajectory of Ankit's future career, we hope it has also equipped him to make a positive impact within the student community.
- (c) 20CSU087 Ripudaman Singh has seized the opportunity to pursue an accelerated Master's in Software Engineering at Arizona State University. Ranked as the top university in USA for sustainability and global impact, Arizona State University is consistently recognised as a top-rated institution in national and global rankings. By transferring credits earned in his final year, Ripudaman will be set to complete his Master's degree in just one year at ASU, enjoying substantial cost savings including a year of living expenses. This remarkable achievement opens doors to a world of possibilities and a bright future in the dynamic field of technology.
- (d) Our KALAKRITI team consisting of 19CSU424 Shruti Gupta, 19CSU422 Diksha, 19CSU345 Vinay Rana and 19CSU368 Zaid Hasan Khan from Dept. of CSE bagged the first position at Srijan (Senior) 2023 - Project Showcase platform on diverse contemporary domains, held at Manav Rachna International Institute of Research and Studies, Faridabad.
- (e) 19CSU327 Udit Kapoor and 19CSU322 Tarun Sharma were awarded a grant of USD 8500 (approx. Rs 7 Lakhs) from Tezos Foundation for their Revolutionary Blockchain Based Game, TEZTILE under the mentorship of Dr. Poonam Chaudhary.
- (f) Winners of Innohacks 2.0 XR Category. 21CSU243 Arpita Samal, 21CSU157 Shubham Jain and 21CSU010 Ananya Sharma won the Innohacks 2.0, KIET Ghaziabad XR Category challenge held on 23rd & 24th April 2023. Displaying their ingenuity in leveraging XR technology in a creative and technical manner to benefit the society, they won a prize of Rs 5000 along with exclusive HDFC Bank goodies.

### **14. Visit to Tender Hearts, NGO**

The psychology students of NCU had an endearing experience while visiting the Tender Hearts NGO in Faridabad. They got the opportunity to interact with the brilliant children and adults while simultaneously learning about their mental health needs and the varied techniques used to support them. Seeing different ways of giving support and learning about the ways of helping those with autism, ADHD and intellectual disabilities was a great learning for our psychology students.

### 15. DST Purse Program – 25 & 26<sup>th</sup> May 2023

The NorthCap University successfully hosted the 16th Meeting of the Programme Management Board for the DST-PURSE Program on May 25-26, 2023. The PURSE (Promotion of University Research and Scientific Excellence) Program, an exclusive initiative by the Department of Science and Technology (DST) under Ministry of Science & Technology, Govt. of India aims to empower universities to achieve scientific excellence and strengthen the research ecosystem in performing universities across the country. The NorthCap University welcomed eminent academicians from various parts of the country as members of the Program Management Board of DST-PURSE program. Prof. Nupur Prakash, Vice Chancellor NCU had the privilege to participate as a member of the DST-Purse Program, in this prestigious event organised by the Department of Science and Technology at The NorthCap University.

### 16. The NorthCap University, Trademark Registration

Consequent to our collaboration with Arizona State University (ASU) a new logo was prepared and sent to The Registrar of Trademark, Delhi. The Registrar of Trademark, Delhi, has raised some objections, which have been answered by the Advocate, who has filed the Trademark application. All hearings are being held online. Due to overcrowding of matter, our hearing notice has not yet been listed. The Current Status page shows “Ready for Show Cause Hearing”, the same is enclosed at **Annexure 14**.

### 17. Turnover of faculty and staff members since the last Board of Management meeting held on 25 April 2023

#### New Faculty & Staff members joined

FACULTY				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	SOM	Dr. Renu Yadav	Assistant Professor	10.07.2023
2	SOM	Dr. Parul Khanna	Assistant Professor	17.07.2023
3	SOM	Dr. Chand Prakash	Assistant Professor (Sel. Grade)	17.07.2023
4	SOM	Ms. Harshita Jha	Assistant Professor	17.07.2023
5	SOM	Prof. G.R. Chandrashekhar	Dean	24.07.2023
6	MDE	Ms. Shaifali Ruhil	Assistant Professor	25.07.2023
7	SOM	Ms. Jyotika Goyal	Assistant Professor	03.08.2023
8	SOL	Ms. Aishwarya Balodi	Assistant Professor	05.08.2023
ADMIN				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	Accounts	Ms. Bharti Yadav	Executive Assistant	15.05.2023
2	Secretarial	Ms. Vandana Massey	Sr. Executive Assistant	01.06.2023
3	HR	Mr. Tushar Deswal	Executive Assistant	28.07.2023
4	Admissions	Mr. Mehul khera	Telecaller	01.08.2023
TECHNICAL				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	Server Room	Mr. Neeraj Kumar	Sr. Technical Assistant	01.08.2023

## Faculty & Staff members who Left

### FACULTY

S. No	DEPT.	NAME	DESIGNATION	DOJ	DOL
1	SOL	Ms. Mahima Mahajan	Assistant Professor	15.07.2019	26.05.2023
2	SOM	Dr. Nimit Gupta	Professor	02.01.2021	01.06.2023
3	SOM	Ms. Swati Tickoo	Assistant Professor	02.01.2023	29.06.2023
4	CSE	Dr. Meenakshi	Assistant Professor (Sel. Grade)	13.07.2022	07.07.2023
5	SOM	Dr. Shilpa Sindhu	Associate Professor	03.08.2012	10.07.2023
6	CSE	Dr. Preeti Sharma	Assistant Professor	01.08.2022	20.07.2023
7	SOL	Mr. Mohit Vats	Assistant Professor	21.03.2022	21.07.2023
8	SOM	Ms. Saniya Bhutani	Assistant Professor (Sr. Scale)	20.02.2023	28.07.2023
9	SOM	Dr. Minakshi Sehrawat	Assistant Professor	13.06.2022	31.07.2023
10	SOM	Mr. Ashish Budhwar	Assistant Professor	28.07.2021	31.07.2023

### ADMIN & TECHNICAL

S. No	DEPT.	NAME	DESIGNATION	DOJ	DOL
1	Accounts	Mr. Parveen Kumar	Sr. Executive Assistant	01.06.2018	06.05.2023
2	Marketing	Mr. Chirag Talwar	Head - Marketing & Communications	01.10.2022	31.05.2023
3	Admissions	Ms. Sanju	Admissions Counsellor	21.07.2022	14.07.2023
4	VC Office	Ms. Kanika Kapil	Sr. Executive Assistant	02.08.2021	31.07.2023
5	CPAA	Mr. Surendra Singh Grover	Director - CPAA	08.06.2022	31.07.2023

**All members of the Board of Management took note of the above.**

#### ITEM NO. 11: FINANCE COMMITTEE RELATED MATTERS

(Member Secretary)

The Finance committee related matters discussed and approved during the last Finance Committee meeting were updated to the members, and the Minutes of the Finance Committee meeting held on 17 August 2023 is enclosed as **Annexure 15**.

**All Members of the Board of Management took note of the above and approved the aforesaid Finance Committee related matters.**

#### ITEM No. 12: ANY OTHER MATTER WITH PERMISSION OF THE CHAIR.

**Following points were discussed with the permission of the Chair:**

1. Repeated breach of Exclusivity of use of ASU Logo/ Marks in the 'Territory'. There have been frequent instances in the recent past of advertisements in newspapers by private universities located in Gurugram, which have featured the ASU Logo/ Mark in their advt., which is a breach of the exclusivity rights of NCU under the NCU – ASU License Agreement of February 2021. A five-member committee to be constituted comprising Prof. Manoj Kumar Gopaliya and 04 others, to examine the issues pertaining to the breach of exclusivity rights over use of ASU Logo/ Marks by other universities in the 'Territory' in terms of the License Agreement between NCU and ASU, and what needs to be done to stop these occurrences. The Committee to submit its report with firm recommendations by 10<sup>th</sup> September 2023.



2. The issue of 'non approval' of new programmes needs to be taken up with the Department of Higher Education, Govt. of Haryana. Firstly, why is it that Private Universities of Haryana need to take approval of the State Govt. for commencing new programmes. Is this applicable to State Public universities as well. If not, then it is discriminatory in nature, given that the private universities are also UGC approved, and therefore have been assessed to be capable of offering degrees in chosen programmes, and hence should have the freedom to run programmes of their choice, based on market requirements and other factors as may have been assessed by them. The present stance of the Govt. of Haryana runs contrary to the basic tenets of NEP 2020. Secondly, in case a particular program(s) has not been approved by the State Govt, then reasons for the same should be provided to the university, so that shortcomings if any can be addressed and overcome by the university.
3. Reservation in Admission and Fee Concession as per provisions of Section 36 of Haryana Private University Act 32 of 2006 (as amended upto 10 May 2012). The university has been pursuing this matter with the DHE, Govt of Haryana vide several letters, but no reply has been received from the dept. A total of 23 letters (details at **Annexure 16**) have been written to the DHE, requesting for different percentage of students eligible for hundred per cent, fifty percent or twenty-five per cent fee concession [in terms of Section 36 of Haryana Private University Act 32 of 2006 (as amended upto 10 May 2012)], given that The NorthCap University has collaborations/ MOUs with several foreign/ international universities. The DHE is requested to examine the issue on priority and allow a different percentage of students eligible for hundred per cent, fifty percent or twenty-five per cent fee concession to The NorthCap University, as done for some other private universities of Haryana having collaborations with foreign universities.

There being no other points, the meeting ended at 1:45 pm with a vote of thanks to the Chair.

**Commodore Diwakar Tomar NM (Retd.)**  
**Member Secretary**  
**Board of Management**  
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