	THE NORTHCAP UNIVERSITY	REVIEW DATE :
	Inter-Office Memo	SHEET 1 OF 1

From: **Deputy Dean-Academics (UG Studies)**

To: **Students Notice Boards/
LMS/Website**

Cc: **Hon'ble GB, Pro-Chancellor, VC,
All DOSs/HODs, Registrar,
COE, COR, Accounts, ERP,
Secretarial.**

Date: 9 June, 2018

DEAN/IOM/036/2017

NOTIFICATION


CGPA IMPROVEMENT SCHEME AT NCU, GURUGRAM

A policy on CGPA improvement scheme has been introduced for those students who after completing the requirements of their Programme; pass the Degree in second class (less than **6.0 CGPA**) or miss their degrees (**CGPA less than 4.5 for UG and 5.0 for PG programmes**).

The policy is prepared to help students missing First class or pass by a small margin.

The following are the features of the NCU Policy.

- i. A student who after completing all the requirements of a Programme passes the Degree in second class ie. **(CGPA less than 6.0)** or misses the Degree ie. **(CGPA less than 4.5 for UG and 5.0 for PG programs)** will have the option of improving the CGPA during immediate next one year, subject to duration of the program not exceeding the maximum duration prescribed for it as per NCU norms.
- ii. A student will be required to submit a request for opting for CGPA improvement scheme to Dean Office immediately after the completion of the degree. Once the Degree certificate is issued, no such request will be acceptable under any circumstances.
- iii. Under this scheme, a student will select a maximum of six courses from across semesters for which he/she may register in one of the following examination modes during immediate summer semester or in next two regular semesters:
 - a. *Supplementary Mode*: In this mode, student will appear for Minor & Major Tests of the course. Here, Internal Marks (CIE Marks) in the course will remain same as those obtained earlier.

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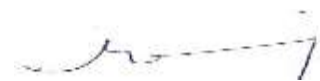
- b. *Regular Study Mode*: In this mode, student will require attending classes for the course, keeping attendance requirement intact. Here, student will require obtaining marks under all categories.

A student can take few courses out of the selected courses in Supplementary Mode and others in Regular Study Mode as well. Option of "Regular Study Mode" for any course during summer semester is subject to availability of faculty resource. Also, this option (Regular Study Mode) will be available during regular semesters for those courses only which are already running in that semester.

A student is also allowed to take additional courses related to the programme under this scheme, provided the same are running as regular courses for existing batches.

- iv. The newly secured "Letter Grades" only will be recorded and taken into account for calculation of SGPA and CGPA for courses registered under "Regular Study Mode". However, for courses registered under "Supplementary Mode", the same will be done only if there is an improvement.
- v. The final scored CGPA will be capped up to **6.00** under this scheme.
- vi. Under this scheme, **during summer semester**, the University will charge **Rs. 3,000/- per course** for courses registered under "Supplementary Mode" and **Rs. 20,000/- per course** for courses registered under "Regular Study Mode".
- vii. Under this scheme, **during regular semesters**, the university will charge **Rs. 1,500/- per course** for courses registered under "Supplementary Mode" and **Rs. 10,000/- per course** for courses registered under "Regular Study Mode".
- viii. The student must carefully read the policy and make an assessment on his own whether after opting for *Supplementary Mode or Regular Study Mode* for the maximum number of courses permitted to appear; he/she is likely to achieve the desired objective.

This scheme will superseded "**Clause 15.8 Improvement of CGPA**" of Examination Conduct Rules.



Dr. Manoj Kr. Gopaliya

Dy. Dean-Academics (UG Studies)